



MINUTES

Date | time Jan, 2021 | *Meeting called to order by* Dave at 6:34 pm

In Attendance

Charlene Dulacka, Dave McCollum, Lee-Ann Ryder, Chris Horychuk, Elissa Ryder, Craig Stanly, Tudor Nisioiu, Paul Burke, Jamie Grieve, Deb Rosnow, Kristine Thompson, Carolynne Paddington, Marcus, Carly Fuchihara-Kitchener, George Derbyshire,

Regrets: Cindy Kaplanis

Conflicts of Interest

Disclosure of potential conflicts of interest. Staff to step out during staffing update.

Approval of Agenda

Approved as amended. Moved by Charlene. Seconded by George.

Approval of Previous Minutes

November 18 Meeting Minutes require amendments;

- City Rep report – change overage amount.
 - Financial report LOC amount.
 - Approved as amended. Moved by George. Seconded by Lee-Ann.
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Indoor Tennis Update

- 2021 fall optimistic for construction, latest we can start construction is September 2021.
 - Next step to purchase the bubble and work with structure, all our financing must be in place prior to this.
 - Accessible bathrooms a requirement.
 - NOHC response received – our funding must be in place before they will review our stage 2 application – could be up to 2-month timeline.
 - Late April/early May we need to be ready to hit the ground.

- Fundraising committee has met due diligence – push now is to get our portion secured, tennis Canada has secured a national sponsor – aim to announce next week, we are a good candidate to receive sponsorship.
- Deb submitted another application to the trillium foundation, \$117,00.00 funding amount requested, will hear if we are successful early March.
- Patterson Foundation no longer a source of funding as we are not a charity.
- Jamie – Fundraising committee will meet once a week going forward, aiming for larger amounts to start, smaller sponsorship secondary.
- Dave and Jamie taking on the meeting with sponsors, a basic package then a follow up meeting to sell the package.
- Next phase is to enlist the leverage of entire membership, email will go out to membership requesting names of potential corporate sponsors, Paul recommended not sending packages to potential sponsors prior to meeting, send basics only then provide info at the meeting, Paul has volunteered to be involved with the sponsorship side to offer his expertise – to be invited to the next meeting.

City Rep Report

- Paul working on RFP for acrylic project – Jamie ideal time for this project is mid to end of June or mid to end of August.
- 2021 budget has not been approved; council approval expected late February.
- Paul to provide Dave with City capital amount / costs and then form a subcommittee for court lighting, will send out specs once they are mapped out.
- Jamie requests include an extreme pressure wash for the courts, showing a lot of sludge.

Financial Report

- Applied for a \$60,000.00 Government grant and only must pay back \$40,000.00 moved mostly into savings.
- Savings account balance \$187,363.91
- Chequing account balance - \$13,060.63

Pro Report

- Nothing to report.

Committee Reports

- Court Bookings/Online booking system (Tudor (Chair), Marcus, Chris, Carolyne)
 - did some research on how other clubs operate their bookings, Marcus has also researched ways to implement into the website or as a separate website. Getting software on our website is at a cost, a separate website would be a cheaper

option, Dave requests getting costs before any decisions made, ties into website committee – to work together.

- Website (Kristine (Chair), Tudor & Lee-Ann)
 - Reached out for reviews by professional website developers of our website - to be done as a donation looking for ways to improve site, will have ready for February meeting to share what direction we are going.
- Membership & Fees - Chris (Chair), Kristine – (group on hold for now ending indoor progress)
- Tournaments (Carolyne, Jamie & Chris) no changes yet
- Ranking system (Jamie/Chris, Carolyne)
 - motion for changes is not required to implement as it is an operational item, aim is to entice more people to participate in tournaments,
 - Jamie and Chris to follow a similar system that was in place in the past, will present system to the committee.
- Programming (Carolyne (Chair), Lee-Ann & Deb)
 - discussed assigning players levels.
 - 3.5 clinic overly full and successful.
 - 5.0 clinic welcomed to see progression up from 3.5, success has resulted in an overflow in registrants and different levels of people in 5.0, suggest – add a 4.0 and a cardio tennis,
 - concerns – attendance petering out throughout the season, how to address this and why, duration of clinics and times – discussed changing dates and times, reduce number of lessons in 5.0 and make it more competitive, shorter sessions,
 - tennis at 10 – a need for an additional *drop in doubles* to address the variety of ages,
 - ladies league attendance was up – consider adding super set singles play beforehand, posting and tracking results for ladies’ league, having a captain at ladies’ league, format in matching up level of players, Lee-Ann researched how other clubs’ level /match up,
 - men’s league seems to be running smoothly except for inconsistent attendance,
 - mixed league working well as is, programming should not be taking up more than 4 courts at a time, to be considered with booking system,
 - 3.5 not recommended to change program format.
- Staffing (Dave &?) Jamie and Marcus stepped out of meeting.
 - did staffing post interviews – common theme of concern is adapting to COVID-19 constant changes, overall a positive review.
 - small groups in JD were positive all around.
 - court booking system needs to be more defined.
 - all 3 assistants at a stage where they are looking for career jobs – all three would love to be back this summer – pending their future career employment – given until early March for them to confirm employment with Tennis Center, no change in Jamie’s status, Chris asks - do assistants have to do JD – yes it’s an expectation of the job, what is the cause of Junior assistants not wanting to teach JD, needs to be addressed by the Executive,

do we consider a hybrid of positions for assistants, we are earmarked for OTA training funds from the City \$7,800.00 grant.

- Kristine to reach out to Cindy (JD Rep) to discuss JD – discuss forming a working group.
- Innovation Center – Youth Effective Program – just realized we are not for profit – which might be a factor, employees with skillset matched to meet your needs i.e., Social Media.

Next Meeting & Adjournment

Next meeting February 17th @ 6:30pm

Motion to adjourn – moved by Craig, seconded by Deb. Adjourned at 8:10 p.m.