



# EXECUTIVE MEETING MINUTES

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*Date | time* March 9, 2021 / 6:30 p.m.

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## In Attendance – via Zoom

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Charlene Dulacka, Dave McCollum, Chris Horychuk, Elissa Ryder, Craig Stanley, Tudor Nisioiu, Paul Burke, Deb Rosnow, Kristine Thompson, Carolyne Paddington, Carly Fuchihara-Kitchener, George Derbyshire, Cindy Kaplanis

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### 1. Call to Order

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- Call to Order 6:36p.m.

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### 2. Conflicts of Interest

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- Potential conflicts of interest – staff to step out during any staffing issues covered.

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### 3. Approval of Agenda

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- Noted that agenda item #5 Correspondence – letter to Dave was sent in confidence.
- Agenda item #8a Staffing (in camera) will now be agenda item #14 – no opposition.
- Noted that agenda item #11 vacant executive position has been vacant since October 2020.
- Agenda item #13 pertains to Indoor tennis Facility. Will now be addressed under agenda item #9.5
- Moved to approve agenda as amended by George. Seconded by Tudor. Carried.

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### 4. Approval of February 17<sup>th</sup> & February 24<sup>th</sup> Meeting Minutes

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- Rename the minutes to reflect Regular Executive Meeting (Feb 17<sup>th</sup>) and Special Executive Meeting (Feb 24<sup>th</sup>).
- **February 17<sup>th</sup> Executive Meeting Minutes**
  - Motions put forth by Carolyne to remove all text and reword. Seconded by Carly.
    - Re: Under #5 Indoor Tennis Facility and matters requiring a vote.
    - Re: Under #6 Force Tennis Academy Presentation. Motion put forward to reflect in minutes that there was no specific information shared, as well as no opposition or discussion.
      - Amendments went to a vote. Results of amendments follow:

- Charlene NO
  - Elissa NO
  - Deb NO
  - Cindy NO
  - Carlyne YES
  - Tudor YES
  - Kristine YES
  - George NO
  - Craig NO
  - Carly YES
  - Chris NO
- Motion to approve the February 17<sup>th</sup> minutes by George. Seconded by Charlene. Consensus not reached, went to a vote. Results of accepting the minutes follow:
  - Charlene YES
  - Elissa YES
  - Deb YES
  - Cindy YES
  - Carlyne NO
  - Tudor NO
  - Kristine NO
  - George YES
  - Craig ABSTAINING
  - Carly NO
  - Chris YES
- Motions defeated 7/4. Minutes approved as is for February 17<sup>th</sup>. No Consensus reached.
- **February 24<sup>th</sup> Special Executive Meeting Minutes**
  - Amendment to reflect that Cindy was in attendance.
  - Under the heading \*Best Practices Surrounding TBCTC Motions/Voting/Supporting Documentation (Carolyne)\* include the recommendation that moving forward, any discussions or negotiations regarding the Indoor Tennis Facility will include at least 2 Board Members representing in full transparency & communicate back to the Board.
  - Add Special emergency meeting to the title of the February 24<sup>th</sup> meeting.
  - Include only executive members on meeting attendance.
  - Under the heading Presidents Message, correct the title of Wainberg's Society Rules of Order.
  - Note that the special meeting was called by Tudor.
  - Reflect in minutes that the President had a prior commitment and departed meeting at 730pm. Meeting agenda was not fully covered.
  - Under Best Practices section, include detailed processes presented Re: email sent straight to vote.
  - Amend to say - JML document presented on February 19<sup>th</sup>. Motion was tabled to defer the document – motion was not supported.

- Correct spelling under Rules of Engagement - spelling error
- Under the adjournment section, note that the meeting was adjourned before the agenda was fully covered.
- Carlyne moved to accept the February 24<sup>th</sup> Special meeting minutes as amended. Seconded by George. Carried.

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## 5. Correspondence

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- Review of Confidential letter Dave received calling for his resignation as President of Executive.
  - Noted that the document was sent in Confidence.
- Dave relinquished his position as meeting Chair with a recommendation to have Charlene chair the remainder of meeting. Charlene was unable to accept as she would be unable to bring an unbiased and neutral position to discussions. As next in line, Deb accepting the position as Chair.
- Motion put forward to support Dave as President as voted in by this committee on October 14<sup>th</sup>, 2020. Deb seconded the motion.
- Request to withdraw motion denied as motion is on the floor and seconded.
  - Motion went to a vote. Results to accept the motion follow:
    - Cindy YES
    - Deb no vote as Chair
    - Elissa YES
    - Chris YES
    - Kristine NO
    - Carlyne ABSTAINING
    - George not in meeting during vote
    - Craig YES
    - Dave in conflict, no vote
    - Tudor NO
    - Carly ABSTAINING
  - Motion passed.
- Noted on February 28<sup>th</sup> the disappointment Kristine feels by the President sharing a confidential document.
- Review of email letter received from Kristine Hilden on March 8<sup>th</sup> regarding questions and concerns associated with the indoor tennis facility.

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## 1. City Reps Report

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- Acrylic courts to be completed this Summer. RFP documents are not yet available. Dates to complete were provided at a previous meeting.
- Indoor Turf Facility was not ratified at City Council meeting. Expected to happen at the next meeting. This concerns us as our Facility was going to tag onto the water systems and Synergy North for power. Gas not affected as it is addressed in the JML document. Rough estimated extra cost is \$400,000.00 to include water & power on our own.

- Concerns expressed whether the City should still be on the hook for these additional expenses if Indoor Turf Facility project is halted.

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## 2. Treasurers Report

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- Chequing account balance is \$11,322.57.
- Savings account balance is \$187,429.59.
  - Still includes the \$60,000.00 owing from the Covid grants. To be repaid by 2022.
- Court 1 renovation bill received from City at a cost of \$27,800.00.

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## 3. Sub Committee Reports

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- **Court Bookings** presented by Tudor.
  - Review of research on TennisBookings program.
  - Motion to accept TennisBookings as TBCTC booking system moved by Tudor. Seconded by Carolyne.
    - I move that TennisBookings be the court booking system for the Thunder Bay Community Tennis Centre. The administrative privileges will be assigned to the Head Pro and the House & Grounds executive. Jointly, the Head Pro and the House & Grounds executive may assign admin accounts to other staff as required. The court booking system will be set-up according to the TBCTC's Court Booking Policies.
  - Policies to be developed for our next regular meeting pending further discussions.
  - Motion passed by consensus.
- **Website** presented by Kristine.
  - Review of work done to date with a site designer at a cost of \$90.00 per hour billed to the quarter hour. Still more background work to be completed.
  - Deb will work alongside with Moneris to incorporate into the design.
  - Jamie and Kristine will go offline to discuss site requirements from Pro side.
  - Motion put forth by Kristine to spend up to a maximum of \$1000.00 to hire website developer Now Lu as Project Manager. Seconded by George. Passed by consensus.
- **Ranking System** presented by Chris.
  - Considering timeline, deferring his presentation until next meeting. He will have his motions drafted ahead of time.
- **Junior Development** presented by Kristine.
  - Nothing new to report. Still reviewing recommendations from last month's meeting.

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## 9. Indoor Facility

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- Remarks from member Marcus – speaking on behalf of the other Junior players presented their support of the Indoor Facility.

- Motion put forth by Kristine. Challenges with aligning our vision & last night's city council decision resulted in the motion to **\*\*insert her wording here\*\***. Seconded by Carly.
  - Motion made by Deb to amend the wording to pause and review to not lose any momentum the committee has made rather than stop or halt. Seconded by Charlene.
  - Carly notes that we should halt bubbling immediately as there has never been a motion put forward or a vote on only bubbling 4 courts.
  - Question to City Rep – can the city go back on providing power which may result in extra costs. Paul confirms that the city has no capital budget to provide power. A proposal could be put forward to council.
  - Motion to amend the wording of the original motion to pause and review put to vote. Results as follow:
    - Charlene YES
    - Deb YES
    - Cindy YES
    - Elissa YES
    - Carolyne NO
    - Tudor NO
    - Kristine NO
    - George YES
    - Craig NO
    - Carly NO
    - Chris YES
  - Motion defeated – not a 2/3 majority.
  - Original Motion made by Kristine **\*\*insert wording here**. Results as follow:
    - Deb NO
    - Charlene NO
    - Tudor YES
    - Carolyne YES
    - Kristine YES
    - Carly YES
    - Chris NO
    - George NO
    - Craig ABSTAINING
    - Elissa NO
    - Cindy NO
  - Motion defeated.
- Recommendation to plan an Indoor Town Hall meeting to address memberships questions and concerns regarding the Indoor Facility.
- Voting new Indoor Committee members in to be addressed at the Indoor Committee meeting.

- Motion put forward by George to adjourn the meeting at this point. Seconded by Craig. Carolyn expressed concerns about addressing filling the vacant executive position. Was determined the Committee would regroup for a continuation meeting next week to complete this meetings agenda. Motion passed by consensus.

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## 10. Adjournment

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- Meeting adjourned at 9:50p.m. with agreement that remaining agenda items to be covered at a continuation meeting with the date TBD.