



MINUTES

Date | time June 21, 2021 / 6:30 p.m.

In Attendance via Zoom Meeting

Tudor Nisioiu, Kristine Thompson, Carolyn Paddington, Carly Fuchihara-Kitchener, Charlene Dulacka, Cindy Kaplanis, Deb Rosnow, George Derbyshire, Elissa Ryder, Paul Burke, Jamie Grieve

Call to Order

- Call to Order 6:39p.m.
 - Declaration that this meeting is being recorded
 - This meeting is a reconvene of the June 2 Executive meeting
-

Committee Reports

- Indoor Committee Update
 - Membership has been requesting transparency and clarity from the Committee and Executive
 - Review of timeline reviewed by Deb
 - Deb to provide Tudor with documents supporting her report
 - *Motion put forward by Carly and seconded by Carolyn* "to task the Indoor Committee to explore further options beside the current South 6 court option to provide options to the Executive and the membership for further consideration in a full and complete survey. Included in this survey we would like to note full support or opposition for covering existing courts"
 - Motion carried by consensus
- Court booking update (Tudor)
 - Review of updates and changes made to improve court booking system
 - Covid screen questions removed as staff does screening onsite
 - Events have been created through the website
 - Tudor requests feedback regarding the three-day advance booking policy.
 - Noted that personally owed ball machines are not permitted on TBCTC courts
- House & Grounds update (Tudor)
 - Ball machine
 - Ball machine has been in use 8-9 days now and proving a success.

- Website has been updated to reflect a machine rental fee of \$10.00 per hour
 - Special hard-court balls ordered – estimated that 30 hours of machine rental will cover the cost of the machine and purchase of balls
 - Court Cleaning
 - J&R hired to clean the courts. No invoice received as of this meeting
- Communications Update (Carolynne)
 - Committee has hired a Communications Officer
 - A new email address has been created for general membership to utilize. Mark P will monitor incoming emails then forward to Carolynne to distribute accordingly
 - A new email has also been created for use sending mass emails out to membership. This email will be a no reply email that will be used to only send out information.
 - Newsletters, emails, and the website are all being utilized to maximize communication to membership
 - *Motion put forward by Tudor and seconded by Carly* “I move that all communications from TBCTC Executive and its Committees go through the Communications Committee”
 - Motion carried by consensus
- Website (Kristine)
 - Website committee has fulfilled the motion of spending \$1,000.00
 - Registration process and website have been cleaned up considerably
 - *Motion put forward by Kristine and seconded by George* “be it resolved that the TBCTC Executive retain Nick Kitchener for all future website work and updates with a fee to be set at \$50.00 per hour to a maximum of \$2,000.00 with the opportunity to be reviewed once the maximum set amount is reached”
 - Noted that Carly declared a conflict of interest and abstained from both comments and voting
 - Motion carried by consensus
 - Kristine to request a quote from Nick Kitchener to build a program into the website that will allow TBCTC Staff to update website. Once received, quote will be brought back to Executive for review.

Sponsorships

- It has come to the attention of the Executive that there is no formal process in place to solicit sponsors, or a sponsorship package to provide to potential sponsors.
- Tudor recommends forming a Sponsorship Committee that is responsible for TBCTC Sponsorships and to also add a Sponsorship tab on the website
- Kristine to work with Jamie Grieve and one additional person (TBD as of meeting) to establish a working Sponsorship Committee, also keeping the committee position open to membership.

Constitution

- Kristine proposes and will take the lead on forming and recruiting a Constitution Committee to address the need to update the current constitution. Significant changes

not required, however there is a need to address some areas that require updating as well as improvements to bylaws. No objection from Executive to form this committee.

New Business

- Resignation of President.
 - *Motion put forth by Deb and seconded by Carolyn* “Be it resolved that the TBCTC Executive accept the June 3, 2021, resignation of President Dave McCallum”.
 - Motion carried by consensus
 - The Executive would like to note their appreciation of Dave McCallum’s 5 years of voluntary service and dedication to the TBCTC.
- Vacancies
 - President - Process of filling the President vacancy reviewed. A majority vote is required to fill the role once a name is put forward.
 - Bio of member Mark Facca presented by Tudor.
 - *Motion put forward by Tudor and seconded by Carly* “Be it resolved that Mark Facca be appointed by the TBCTC executive to fill the vacancy of President/Chairperson resulting from the resignation of Dave McCallum for the remainder of the 2020/2021 term of office”
 - Carried by consensus
 - Tudor to set up a meeting between Mark and Deb to pass along the thumb drive of information from former President Dave McCallum
- Session break from 8:42pm reconvening at 8:45pm.

In Camera Session

Adjournment

- 5 Executives must leave due to lateness of hour leaving the meeting no longer meeting quorum. Meeting must be adjourned.
- *Motion put forth by Cindy to adjourn and seconded by Tudor.*
- Will reconvene at a date TBD to complete agenda
- Meeting adjourned at 10:02pm.