

FEB 24 2022 TBCTC EXECUTIVE MEETING MINUTES

1.0 Call to Order 1932 hours

2.0 Adoption of Agenda

passed

3.0 Approval of Minutes

Motion: Pasi 2nd: Jason passed

4.0 Indoor Report (Pasi):

We are in contact with the city looking to secure the land from the city. The city is circulating material within the city departments for a non-public meeting with the council on March 14th. We hope to get conditional permission for the land. Then we can do the tendering for the engineering design for this facility.

We will also have to hold a public consultation and update our membership to get their approval.

We also gave an update from our fundraising committee to the city. We would like to take \$50,000 from our reserves to begin the fundraising drive.

Deb reminded us we had a meeting with Terry Redvers. We would like them to help us with the conceptual and functional 2D design of our facility to make sure we align with the Rogers grant and ensure playability. We will also ask for their help with the support structure as well. We will also discuss whether we should have that structure inside the bubble or outside the bubble.

Communications (Pepe): it's still a work in progress but the Communications Committee is working hard on making sure we have the right messaging, the right platforms for the right reasons and they go out to the right stakeholder groups, both internally and externally. Once the details are finalized Pepe will present it to the Executive as our formal Communications Strategic Plan. This will help on how we can navigate our different types of communication and for what purposes. There must be a lot of clarity around what we disseminate and what type of avenues we want to share that information with and also for incoming information as well we want to make sure that there is a proper channel of communication that comes in. A lot of information sometimes bypasses Communications and goes right to the President and the Vice President right now and so we need to have ways to circumvent that to allow this to be a proper consistent channel for all members and make sure that it comes through the communications officer and committee and then is presented to our Executive so we'll work on the plan to share with you and a plan to share with members in the near future.

Frank asked about the plan for the Indoor Committee and a lounge that facilitates a community atmosphere. Pasi said he is cautiously optimistic that we can do more than the minimum for the clubhouse and ancillary services. We have to be careful we don't over commit and sink the entire project. The building should be a separate line item so we can downgrade it if we need to.

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Mark asked if we could put the lounge in at a later date. Pasi said if we have robust cash flows and good fundraising and the city kicks in they should for the relocation of the sliding hill or relocation of services, we'll have enough to do something on a larger scale. Pasi read an excerpt from an email he sent to Kelly at the city regarding city sharing the costs of some services. He said this would lower the cost to 3.8M, including HST. Pasi also referenced contingencies and inflation allowances. These would take the project cost down to 3M. Pasi said a bubble was built in Toronto recently for 2.6M. Our project is extremely viable and multiple current bubble operators have told us as much with conviction. All these estimates of course are non-tendered conservative estimates through a competitive tendering process and all items mentioned above Pasi is confident that the true costs of the project will be much closer to 3M than 4M, yet our fund raising achieved and targeted is set for about 4.1 million. If we can get moving with the project leading off with the permission for the land, move on to public engagement and then finish functional design work and a tender for the design engineering, complete design engineering and obtain building permits, and then finally tender for actual construction, we might be in a position where we have identified the real dollars to complete the project which may allow us to adjust downward our remaining fundraising needs and start off post project with healthy reserves. The key here is time and the ability to move forward. The tennis community is excited to work with the city of Thunder Bay to bring in this substantial new community amenity.

Mark reminded the Communications team that we have to be ready to go forward with a Town Hall Meeting after we get the land.

Mark told us that NOHFC would like to put a large sign at our facility to show their support for our project.

Mark wanted clarity on the 50k we want to put towards the indoor project out of reserves. We do need to set aside money for the lights and resurfacing. Mark asked Deb if this will be a contribution that won't be returned. Deb said yes, it is meant to be a contribution. It will be used to help kickstart the operation. Deb reminded us that nothing will be spent until we have approval on the land. The general membership will also have to approve the project. The \$50k shows the city our faith in this project.

Motion (Deb): the Thunder Bay Community Tennis Center commit \$50,000 as a donation to kick off the fundraising campaign the indoor project. Pasi 2nd
Motion passed.

Deb reminded us that our HST will only be 4%. The 4.1M includes 13% HST but we'll get back around 300k.

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5.0 Facebook Complaint:

There were complaints about our Facebook page. Pepe as Head of Communications would like to be a Co-admin and Brendan should be as well. Pasi agreed with this. He believes the page will be enhanced and more robust with two more Co-admins. Pepe said this will help us deal with comments.

We will also have to hold a public consultation and update our membership to get their approval.

Action Plan: Pepe will talk to Jamie and relay the message we'd like to add Pepe and Brendan as co-admins

6.0 Tournament Committee (Gianni)

Gianni met with Mervin from Timmins regarding the tennis software Sporty HQ we we talked about last meeting. It looks promising and he wants to explore it more deeply.

Action Plan: Gianni will meet with Deb, Chris, Nick and Leanne to discuss Sporty HQ. They can meet with Luke from the support team to get a more in-depth understanding of the software.

Regarding court booking, John said there's a pretty big cohort of people who would like to play before 9:00 AM. Mark said we would have to look at budgeting and staffing to make sure somebody was there.

Action Plan: Mark will talk to Brendan about putting a plan together for earlier openings for July and August.

7-0 Pro's Report (in camera)

Adjournment 2036 hours

Attendees: Deb, Mark, Pasi, Pepe, Frank, John, Gianni, Nick, Jeff regrets: Sheila, George